



Everything you need to know.

Accommodation

Accommodation is available on site at Cobrey farm; staff will be allocated a mobile home or a portacabin depending on the site. Each mobile home/portacabin will be shared with 4-6 others. The mobile homes consist of a lounge, a bathroom and 2-3 bedrooms. Furniture is provided, including: tables, chairs, a cooker, a fridge and heaters. Portacabins include a communal living room and eating facilities. If you decide to stay off-site, you will need to make your own arrangements to travel to work.

A FACILITY charge will be made in respect of accommodation provided and this charge is set by National Minimum Wage legislation. This charge will change in line with National Minimum Wage legislation.. Gas bottles can be purchased on-site; the cost will be split between all members of the caravan.

About the work

The work at Cobrey Farms is challenging, but fun and rewarding at the same time. As teamwork is always required, staff often make friends for life. You will also have the opportunity to work with many people from other countries and cultures.

You will need to be flexible in regards to your working hours, as you may be required to work early mornings and late nights; this is not your usual 9 to 5 job.

The pre-season work (Jan, Feb & March) involves preparing the fields for the asparagus harvest. Every aspect of the job role is based outdoors in the field, and staff are required to work in all weather conditions. Typical jobs include putting polythene and hoops onto asparagus fields, building Spanish tunnels, pruning blueberries and vines, and harvesting rhubarb.

The harvest work involves working as a team in a field environment, cutting and collecting asparagus. Part of the harvest work will be based on our satellite sites in Suffolk and Norfolk.

Both *The pre-season* and *harvest work* require a physically fit person, capable of bending, walking, lifting and working as a team to ensure the job is completed efficiently and to a high standard.

Working in *The Packhouse* includes duties such as washing, grading and packing. Staff will be assigned to a specific area and trained in specific tasks. During peak season, the Packhouse will run 24 hours a day and employees will work on a shift basis. Again, a physically fit person will be required for this job.

Allocation of areas and tasks will take place at first induction, therefore, be prepared to work both in the Packhouse and in the field.

When starting at Cobrey, please ensure you brief us about your previous jobs / skills so that we can match them to the work that will be assigned to you.

Pay and Hours of work

You will normally be required to work a five or six day week. We aim to allocate between 40-48 hours per week per person but this will be weather and crop dependent.

The hourly rate for employees is in line with the national minimum wage.

You will be paid each week in arrears (on a Wednesday), directly into your bank account or onto a One Pay prepaid card, which we can help you obtain.

You **must** have an active email address, as we will often send payslips and important information to this address.

Training and Development Opportunities

Inductions will take place on arrival at Cobrey farm; important information will be provided such as health and safety regulations, campsite rules, job specification and advice on how to be successful in your job role.

A supervisor will work alongside you on your first day to assist and help where necessary. Full guidance will be given when you're asked to carry out different tasks. Training courses will be available and we will notify you in advance as to how and when you can attend.

In regards to promotion opportunities, those that show aptitude, ability and good communication skills will be considered. It is important that you communicate with us in regards to any areas you may be interested in working in, as we will do our best to match your requirements to specific job roles.

Facilities available onsite

There are a number of recreation facilities available on-site for staff to use, such as football and volleyball pitches, a computer room with Wi-Fi, table tennis and pool tables, and a television room.

We have an on-site shop that provides essential items such as bread and milk, and practical items such as waterproofs, gloves and wellies. If you require anything that is not stocked please let us know and we will see if there is a demand. There are also laundry facilities available for an additional charge.

How we will support you while you are here

Each member of staff will be issued with 5 free shopping trips to the local supermarket, per month.

If you need to attend the doctors, dentist or hospital during your stay at Cobrey Farms, we will help you book the appointment and take you there.

We encourage people to take part in our organised football and table tennis tournaments. We also arrange an end of season party at the end of asparagus season to celebrate our staff's hard work.

Cobrey Farms has a dedicated Welfare Team that is there to support you during your stay. Their support includes allocation of mobile homes, induction training, campsite maintenance and translation services.

If you have any work-related issues, the harvest or packhouse managers are there to help you. We always welcome feedback from our employees and have a suggestion box that enables us to improve the facilities for our staff.



What do I need to bring with me?

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| •Towel and wash bag | |
| •Passport (and visa if applicable) | |
| •Money (we recommend a minimum of £100) | |
| •Insurance documents - repatriation insurance is vital in case of an emergency, you will be required to provide a copy at your induction. This can be bought on our onsite shop upon arrival. | |
| •Next of kin details | |
| •Driving License including CPC if you wish to drive a minibus | |
| •Other certificates / licenses: i.e. forklift, tele handler or first aid | |
| •Suitable footwear and clothes for the British season - sturdy footwear and waterproofs are recommended. We do sell these items in the onsite shop should you not have space in your suitcase | |
| •You are welcome to bring things to make your caravan/ bedroom feel like home, for example photographs of friends and family, posters etc. | |
| •Laptops* | |
| *Please be advised that your valuables are your own responsibility; we recommend you have them insured. | |



How do I get to Cobrey Farms?

It is your responsibility to organise your own transport to the UK and then to Cobrey Farms. Below is some useful information to help when planning your transport.

Cobrey Farms is situated 3 miles outside of the town Ross-On-Wye. You can arrive at the farm no later than 6pm, Monday to Friday and 2pm on a Saturday and Sunday.

Please join our Facebook Page (Cobrey Farms) for more information about sharing travel with other people.

Nearest Airports

- Birmingham Internal Airport: 1 hour
- Cardiff Airport: 1 hour
- Bristol: 1 hour
- London Heathrow 2.5 hours
- London Stansted 3.5 - 4 hours
- London Luton 2.5- 3 hours.

By Bus

There is a bus station in Ross-On-Wye where buses arrive from London, Birmingham, Cardiff and Bristol. The main bus service is National Express (www.nationalexpress.com) and you can book tickets in advance online. The main station in London is London Victoria Coach Station.

By Train

There is no train station in Ross-on-Wye and the nearest station is in Hereford or Gloucester (Approx. 30 minutes away). You will need to get the public bus from these cities into Ross-On-Wye. (Bus time tables can be found at the bus station). Train tickets can be booked in advance online www.nationalrail.co.uk.

By Taxi

There is a taxi office opposite the bus station in Ross-On-Wye and they will be able to take you to Cobrey Farms for a cost of around £8.00.

**COBREY FARMS, COLERAINE BUILDINGS, COUGHTON, ROSS-ON-WYE,
HEREFORDSHIRE, HR9 5SG**